

**Governing Council Meeting
March 19-20, 2013**

Minutes

The ACA Governing Council meeting was called to order at 9:01 a.m., March 19, 2013 at the Duke Energy Convention Center in Cincinnati, OH. President Brad Erford presided. Governing Council members present for all or part of the meeting were as follows:

Annette Bohannon, Southern Region
Alan Burkard, ASCA
Craig Cashwell, ACES
Judy Daniels, CSJ
Thelma Duffey, ACC
Kelly Duncan, Midwest Region
Bradley T. Erford, ACA President
Brande' Flamez, IAMFC
Perry Francis, ACCA
Kimberly Frazier, AMCD
Sam Gladding, ACA Parliamentarian
Amney Harper, ALGBTIC Observer
Dan Holdinghaus, AMHCA
Lisa Jackson-Cherry, ASERVIC
Kelley Romaine Kenney, North Atlantic Region

Rachel Kristianson, Western Region
Todd Lewis, IAAOC
Lynn Linde, ACA Treasurer
Dodie Limberg, Student Representative
Don W. Locke, ACA Past President
Sue Pressman, NECA
Dee Ray, ACAC
Catherine Roland, AADA
Sharon G. Seesholtz, ACEG Observer
Pat Schwallie-Giddis, NCDA
M. Carolyn Thomas, ASGW
Joshua Watson, AARC
Cirecie A. West-Olatunji, ACA President-elect
Carrie Wilde, ARCA
Richard Yep, ACA Executive Director

Michael Walsh, AHC participated by using Skype.

Others in attendance at the meeting as guests or observers include the following:

Deb Barnes, Chief Financial Officer
Carol Bobby, President and CEO, CACREP
Denise Brown, Director of Member Programs
Kay Brawley, Former Governing Council Member
Brian Canfield, ACA Treasurer-Designate-Designate
Holly Clubb, Director, Leadership Services
Thelma Daley, ACA Treasurer Designate
Rebecca Daniel-Burke, Director, ACA Special Projects
Joe Dear, Former Governing Council Member
Jessica Eagle, ACA Legislative Representative
Marcheta Evans, Former ACA President
Tom Everson, President of the Board, CORE
John Hakemian, Executive Director, NECA
Theresa Holmes, Manager, Meetings
David Kaplan, Chief Professional Officer
Joseph Keferl, President, ARCA
Sherrie King, Board Member, ARCA
Frank Lane, Executive Director, CORE

Gerard Lawson, Chair of the Crisis Response Planning Task Force
Erin Martz, Director, Ethics, and Professional Standards
Carol Neiman, Deputy Executive Director
Patty Nunez, Vice President of the Board, CORE
Diana Pals, Chair, Western Region
Mark Pope, Former ACA President
Chris Roseman, Past Chair, Midwest Region
Stacy Shaver, Executive Assistant
Howard Smith, ACA Member
Robert Smith, ACA President-Elect-Elect
Will Stroble, Director, Center for Counseling Practice, Policy, and Research
Michele Wade, Chair of the Cyber Counseling Task Force
Richard Wong, Executive Director, ASCA

Parliamentarian's Remarks and Meeting Rules

Parliamentarian Sam Gladding provided remarks and guidelines on parliamentary procedures.

Approval of the Agenda

Changes to Agenda:

- Move item 10 – New Budget FY14 before item 9 – Motions for the Financial Affairs Committee.
- Move item 12 – Proposed Bylaw Changes before item 11 – Discussion of Parity Motion.

It was moved by C. Wilde and seconded by D. Holdinghaus to: Approve the agenda as amended.
Motion passed.

Consent Agenda

It was moved by J. Daniels and seconded by L. Jackson-Cherry to: Approve the Consent Agenda. Motion passed.

Consent Agenda:

Approval of Minutes:

- ACA Governing Council, March 20-21, 2012
- Executive Committee Meetings:
 - June 21-22, 2012
 - July 23, 2012
 - September 11, 2012
 - October 22, 2012
 - November 28, 2012
 - January 16, 2013
 - February 20, 2013
- Approved Division Status to the Association for Child and Adolescent Counseling (ACAC).
- Approval of Appointments submitted by President-elect Cirecie West-Olatunji
Parliamentarian – Courtland Lee
Awards Committee
 - Carrie Wilde (Chair)
 - Rachel Henesy (Student Representative)
 - Joshua Watson (GC Liaison)Branch Development Committee
 - Therese Farmer (Chair)
 - Melanie Popiolek (Professional Member)
 - Jami Murray (Student Representative)
 - Christopher Roseman (GC Liaison)Bylaws and Policies Committee
 - Walt Frazier (Chair)
 - Russell Fulmer (Professional Member)
 - Jeff Lubsen (Student Representative)
 - Gerard Lawson (GC Liaison)Ethics Committee
 - Gerra Perkins (senior) and Kirk Bowden (junior) (Co-Chairs)
 - Stephanie Daley (Professional Member)
 - Justin Lauka (Professional Member)
 - Jayna Bonfini (Student Representative)
 - Mike Walsh (GC Liaison)Graduate Student Committee
 - Chantrelle Deron Varnado-Johnson (Chair)
 - Michelle Wade (Professional Member)
 - Jean Schutt (Professional Member)
 - Helena Rindone (Student Representative)

- Joy Whitman (GC Liaison)
- Human Rights Committee
- Yegan Pillay (Chair)
 - Mariaimee Gonzalez (Professional Member)
 - Russell Fulmer (Professional Member)
 - Elizabeth Jacobson (Professional Member)
 - Nesi Lillard (Student Representative)
 - Judy Daniels (GC Liaison)
- International Committee
- Sachin Jain (Chair)
 - Arline Edwards-Joseph (Professional Member)
 - Shannon Hodges (Professional Member)
 - Kristopher Hall (Student Representative)
 - Kimberly Frazier (GC Liaison)
- Professional Standards Committee
- Jill Duba (Chair)
 - Justin Lauka (Professional Member)
 - Kathy Ybanez-Llorente (Professional Member)
 - Melanie Varney (Student Representative)
 - Catherine Roland (GC Liaison)
- Public Policy and Legislation Committee
- Linda Robertson (Chair)
 - Jeffrey Warren (Professional Member)
 - Stacy Henning (Professional Member)
 - Angelita Salado (Student Representative)
 - Sue Pressman (GC Liaison)
- Publications Committee
- Brande Flamez-McDevitt (Chair)
 - William McKibben (Student Representative)
 - Todd Lewis (GC Liaison)
- Research and Knowledge Committee
- Patrick Akos (Chair)
 - Elizabeth Botner (Professional Member)
 - Saron LaMothe (Student Representative)
 - Shane Haberstroh (GC Liaison)
- Ethics Appeal Panel
- Vila Tarvydas (Chair)
 - Sharon G. Seesholtz (GC Liaison)
- Compensation Committee
- Lisa Jackson-Cherry
 - Kim Frazier
- Task Forces:
- Continue the Ethics Revision Task Force (Perry Francis – Chair)
 - Continue the Leadership Development Task Force (Jane Goodman - Chair)
 - Continue the National Institute for Counseling Research Task Force (Jack Culbreth - Chair)
 - Continue Cyber-counseling Task Force (Michele Wade - Chair)
 - Continue the School Counseling Task Force (Lynn Linde - Chair)
 - Create the Leadership Recruitment Task Force
 - Sunset the Crisis Response Planning Task Force
- Approval of Appointments submitted by President-elect-elect Robert Smith

ACA Treasurer Designate (July 1, 2013)

- Brian Canfield
- Compensation Committee
 - Catherine Roland
 - Christopher Roseman
- Division /Branch Bylaws
 - Association for Specialists in Group Work
 - DC Counseling Association
- New Interest Networks
 - Sexual Wellness in Counseling
 - ACA Interest Network for Integrated Care
- Audit Committee Motions
 - Acceptance of FY2012 Audited Financial Statement
 - Adopt the policy for audit of 2 divisions under MSA program annually
- Division and Region Reports
- Branch Reports
- Committee and Task Force Reports
- Multiracial/Multiethnic Counseling Concerns Interest Network Report
- Approval of ACA Policies and Procedures Manual (March 2013)

This ends the Consent Agenda.

Reports from Officers

Written reports were submitted by the President and President-elect. Don Locke provided a verbal Past President's report.

Richard Yep presented the Executive Director's report via a video. He was also available by telephone to answer questions.

It was moved by P. Frances and seconded by T. Lewis to: Receive the reports of the officers. Motion passed.

Governance Education Initiatives Task Force

Thelma Duffey provided an update on the work of the Governance Education Initiatives Task Force.

Treasurer's Report and Proposed FY2014 Proposed Budget

ACA Treasurer Lynn Linde presented a report on FY2013 and an overview of the proposed FY2014 Budget. She also provided a report from the Investment Subcommittee.

Financial Affairs Committee Motions

It was moved by the Financial Affairs Committee that: In accordance with Policy 1501.7 C., the Governing Council increase Management Services Fees by \$0.50 per member in FY2014 and \$0.50 per member in FY2015. Motion passed.

It was moved by the Financial Affairs Committee that: In accordance with Policy 201.2, the Governing Council increase dues for Professional and Regular Members by \$2 and increase dues for Student, New Professional, and Retirees by \$1. Motion passed.

It was moved by the Financial Affairs Committee that: Governing Council adopt the FY2014 proposed budget reflecting \$11,584,820 in Operating Revenues, \$11,572,808 in Operating Expenses, and excess Operating Revenue over Operating Expenses of \$12,012. Motion passed.

Proposed ACA Bylaw Changes

Article II, Section 1b:

It was moved by the Bylaws Committee to: Change Article II, Section 1b to: There shall be five classes of voting membership: Professional, Regular, Student, New Professional, and Retired.

Substitute Motion:

It was moved by P. Francis and seconded by K. Duncan to: Substitute the Bylaws Committee recommendation with the Staff recommendations for changes to the Bylaws Article II, Section 1:

- a) Membership with voting rights shall be available only to individuals who are supportive of the ACA mission.
- b) There shall be five classes of voting membership: Professional, Regular, Student, New Professional, and Retired.
- c) Professional members shall include individuals who hold a master's degree or higher in counseling or a closely related field from a college or university that was accredited when the degree was awarded by one of the regional accrediting bodies recognized by the Council for Higher Education Accreditation. Professional members must present proof of academic credentials upon request. An exception to these requirements is as follows: All persons who were members of the Association on June 20, 1992 were declared Professional members of ACA regardless of their educational backgrounds and are eligible to maintain their Professional Membership status as long as their membership is continuous, unless removed for cause.
- d) Regular members shall include individuals whose interests and activities are consistent with those of the Association, but who are not qualified for Professional membership.
- e) New Professional members shall include individuals who have graduated from a regionally accredited college or university recognized by the Council for Higher Education Accreditation within the past twelve months. This membership status is good for two years.
- f) Student members shall include individuals who are enrolled at least half-time in a regionally accredited college or university recognized by the Council for Higher Education Accreditation.
- g) Retired members shall include individuals who are active Professional or Regular members who have been members for five or more consecutive years, who have fully retired.
 - Individuals must be fully retired and not working
 - Individuals who have retired but continue working part-time 10 hours or more a week, consulting, teaching or working as a contractor are NOT considered retired.
 - Volunteering does not count as "working in the profession" – individuals can volunteer and qualify for retired status; however, ACA members are encouraged to maintain the active Professional/Regular status if the nature of the volunteer work requires professional liability insurance.
- h) Members must abide by the ACA Code of Ethics.

Amendment to the Substitute Motion:

It was moved by D. Locke and seconded by C. Roland to: Change Bylaws Article II, Section 1g to include the word former and strike the word fully: "Retired members shall include individuals who are **former** active Professional or Regular members who have been members for five or more consecutive years, who have **fully** retired."

And to strike the three bullets listed under Article II, Section 1g.

Bullets to be removed are:

- Individuals must be fully retired and not working.
- Individuals who have retired but continue working part time 10 hours or more a week, consulting, teaching or working as a contractor are NOT considered retired.
- Volunteering does not count as "working in the profession" – individuals can volunteer and qualify for retired status; however, ACA members are encourages to maintain the

active Professional/Regular status if the nature of the volunteer work require professional liability insurance.

Motion passed.

Amended Substitute Motion:

It was moved by P. Francis and seconded by K. Duncan to: Substitute the Bylaws Committee recommendation with the Staff recommendations for changes to the Bylaws Article II, Section 1:

- a) Membership with voting rights shall be available only to individuals who are supportive of the ACA mission.
- b) There shall be five classes of voting membership: Professional, Regular, Student, New Professional, and Retired.
- c) Professional members shall include individuals who hold a master's degree or higher in counseling or a closely related field from a college or university that was accredited when the degree was awarded by one of the regional accrediting bodies recognized by the Council for Higher Education Accreditation. Professional members must present proof of academic credentials upon request. An exception of these requirements is as follows: All persons who were members of the Association on June 20, 1992 were declared Professional members of ACA regardless of their educational backgrounds and are eligible to maintain their Professional Membership status as long as their membership is continuous, unless removed for cause.
- d) Regular members shall include individuals whose interest and activities are consistent with those of the Association, but who are not qualified for Professional membership.
- e) New Professional members shall include individuals who have graduated from a regionally accredited college or university recognized by the Council for Higher Education Accreditation within the past twelve months. This membership status is good for two years.
- f) Student members shall include individuals who are enrolled at least half-time in a regionally accredited college or university recognized by the Council for Higher Education Accreditation.
- g) Retired members shall include individuals who are former active Professional or Regular members who have been members for five or more consecutive years, who have retired.
- h) Members must abide by the ACA Code of Ethics.

Motion passed.

Article X, Section 1 and 3:

It was moved by the Bylaws Committee to: Change Article X, Section 1a3 to:

"A Student ACA member who is in good standing in a counseling program that is regionally accredited shall be elected by the ACA membership as a voting member of the Governing Council to a two-year, non-renewable term. Only Student Members of ACA can vote for the position. Such Representative must be in good standing with ACA and either remain in good standing with their program or successfully complete their studies in order to retain their eligibility to serve as the ACA Student Representative. Each Region and Division may nominate a Student Representative to Governing Council and the election will be for an At-Large Position to Governing Council." Motion passed.

Article X, Section 2:

It was moved by the Bylaws Committee to: Change Article X, Section 2 to:

The Governing Council shall:

- a) Determine the annual budget of the Association.
- b) Consider policy decisions.
- c) Strategic planning.
- d) Vet decisions made by the Executive Committee.
- e) Other timely issues.

Substitute Motion:

It was moved by C. Cashwell and seconded by D. Locke that: The language of Article X, Section 2c and 2e, recommended by the Bylaws Committee be amended to add verbs (as indicated below):

- c) Engage in strategic planning.
- e) Consider other timely issues.

Motion passed.

Amended Motion:

It was moved by the Bylaws Committee to: Change Article X, Section 2 to:

The Governing Council shall:

- a) Determine the annual budget of the Association;
- b) Consider policy decisions;
- c) Engage in strategic planning;
- d) Vet decisions made by the Executive Committee;
- e) Consider other timely issues.

Motion failed.

Article X, Section 3a

It was moved by the Bylaws Committee to: Change Article X, Section 3a to: "The Governing Council shall meet one time per year immediately prior to or following the annual conference. Expenses incurred in participation in Governing Council meetings will be paid by ACA in accordance with ACA policies and procedures."

Substitute Motion:

It was moved by K. Duncan and seconded by D. Locke to: Accept the changes regarding meetings of the Governing Council as provided by staff. "Article X, Section 3a The Governing Council shall meet at least once per year. A meeting will be held immediately prior to or following the annual conference. Expenses incurred in participation in Governing Council meetings will be paid by ACA in accordance with ACA policies and procedures." Motion passed.

Article X, Section 4a and 4b

It was moved by the Bylaws Committee to: Change Article X, Section 4a and 4b to:

- a) The Executive Committee shall consist of the President, President-Elect, immediate Past President, Treasurer, Executive Directors, two Division Representatives, one Region Representative, one Student Representative, and one to represent underrepresented groups in ACA. The Treasurer and Executive Director shall serve ex officio, without vote. At the last Governing Council meeting of the Association year, one Division member and one Region member, and their alternates, for the next year will be elected for one-year terms by the voting members of the present Governing Council from among Governing Council members who will be serving on the Governing Council the next year. The Executive Committee members elected from the Governing Council may serve a maximum of two one-year terms. The Member-at-Large shall be appointed from current members of the Governing Council by the ACA President in consultation with the chairperson of the Human Rights Committee. The Member-at-Large may serve a maximum of two one-year terms.
- b) The Executive Committee shall act for the Governing Council within policies as may be established by the Governing Council. The Executive Committee shall function primarily to address those issues which are necessary for the efficient operations of ACA where the time requirements necessitate immediate action. All actions and activities of the Executive Committee shall be communicated to the Governing Council in minutes which are mailed within ten working days of an Executive Committee meeting. The actions taken by the Executive

Committee must be submitted for ratification by the Governing Council at the next Governing Council meeting. Any subsequent decision by the Governing Council that is contrary to an action taken by the Executive Committee shall (to the extent permitted by law) be given only prospective effect. The Executive Committee is authorized to act on behalf of the Governing Council between meetings of the Governing Council.

Substitute Motion:

It was moved by K. Duncan and seconded by P. Francis to: The language for Article X, Section 4a and 4b is amended as follows:

- a) The Executive Committee shall consist of the President, President-Elect, immediate Past President, Treasurer, Executive Director, two Governing Council members representing Divisions, one Governing Council member representing Regions, and one Member-at-Large to represent underrepresented groups in ACA. The Treasurer and Executive Director shall serve ex officio, without vote. At the last Governing Council meeting of the Association year, two Division members and one Region member for the next year will be elected for one-year terms by the voting members of the present Governing Council from among Governing Council members who will be serving on the Governing Council the next year. The member to represent underrepresented groups shall be elected for the next year for a one-year term by the voting member of the present Governing Council from among Governing Council members who will be serving on the Governing Council the next year. Region, division and the member to represent underrepresented groups may serve a maximum of two consecutive one-year terms.
- b) The Executive Committee shall act for the Governing Council within policies as may be established by the Governing Council. The Executive Committee shall function primarily to address those issues which are necessary for the efficient operations of ACA where the time requirements necessitate immediate action. All actions and activities of the Executive Committee shall be communicated to the Governing Council minutes which are distributed within ten working days of an Executive Committee meeting. The actions taken by the Executive Committee must be submitted for ratification by the Governing Council at the next Governing Council meeting. Any subsequent decision by the Governing Council that is contrary to an action taken by the Executive Committee shall (to the extent permitted by law) be given only prospective effect.

Motion passed.

It was moved by K. Duncan and seconded by P. Francis to: Accept the amended change to the Bylaws Article X, Section 4a and 4b:

- a) The Executive Committee shall consist of the President, President-Elect, immediate Past President, Treasurer, Executive Director, two Governing Council members representing Divisions, one Governing Council member representing Regions, and one Member-at-Large to represent underrepresented groups in ACA. The Treasurer and Executive Director shall serve ex officio, without vote. At the last Governing Council meeting of the Association year, two Division members and one Region member for the next year will be elected for one-year terms by the voting members of the present Governing Council from among Governing Council members who will be serving on the Governing Council the next year. The member to represent underrepresented groups shall be elected for the next year for a one-year term by the voting members of the present Governing Council from among Governing Council members who will be serving on the Governing Council the next year. Region, division and the member to represent underrepresented groups may serve a maximum of two consecutive one-year terms.
- b) The Executive Committee shall act for the Governing Council within policies as may be established by the Governing Council. The Executive Committee shall function primarily to

address those issues which are necessary for the efficient operations of ACA where the time requirements necessitate immediate action. All actions and activities of the Executive Committee shall be communicated to the Governing Council in minutes which are distributed within ten working days of an Executive Committee meeting. The actions taken by the Executive Committee must be submitted for ratification by the Governing Council at the next Governing Council meeting. Any subsequent decision by the Governing Council that is contrary to an action taken by the Executive Committee shall (to the extent permitted by law) be given only prospective effect.

Motion passed.

ACA Diplomate Program

David Kaplan and Will Stroble presented information on the proposed Diplomate Program and answered questions.

The Members held a discussion and then asked staff to gather more information on another proposal with multiple options and present the findings at a future Governing Council meeting.

Discussion of Parity Motion for Rehabilitation Counselors

There was a discussion regarding Governing Council Motions passed in October 1998, March 2003, and March 2011 regarding parity between CACREP and CORE. There was no action taken at this meeting but there was agreement that the issue would be addressed again at future meetings.

Wednesday, March 20, 2013

Global Strategy

Richard Yep provided information regarding the global strategy initiative and the Members discussed the subject.

What information does the Board need to make decisions and move forward in this endeavor?

- Look at a market analysis
- Idea generation
- Product review
- Build in a fiscal year program and budget
- Engage consultants to be respectful and culturally sensitive.
- Engage with partners to see what is viable
- Look at some countries where the profession is developed to a certain point and others that are still developing but have a strong resource base.
- Start with a strategic framework
- How to determine success

Things staff will do:

- Define what an appropriate business model will be
- Accurately estimate the internal and international market potential for ACA
- Look at language issues
- Look at cultural issues
- Identify qualified volunteer leaders in the countries
- Standards, regulatory issues and legal issues
- Assess and manage the risks
- Technology risks

Comments:

- How does this advance our strategic initiatives?
- We want to use our strategic plan in our framework.
- Division participation.
- Include the International Committee.
- What are the needs of the international student and how can this information be beneficial to this endeavor?
- The International Committee was tasked to find out what ACA Members are doing internationally and President Erford is waiting for that report.
- Several of the Divisions are already working internationally. Gathering this information from Divisions would be helpful including some cautions that they have learned.
- International Students understand the profession and the local cultural.
- Are we looking at what other organization are doing (NBCC and CACREP)? Is there room for partnership or collaboration opportunities?

Strategic Thinking

Members were asked to break into small groups, each taking one of the Strategic Priorities and to consider the following:

- consider what has been done and what needs to be done
- are there any new initiatives that need to be started
- what needs to be done and who will do it (committee/task force/staff)

Reports from the small groups:

Strategic Priority #2: Improving member services and benefits to address 21st century needs

Objective 1: Develop membership options that are responsive to diverse member needs.

- More outreach in terms of membership

Objective 2: Increase the use of technology to enhance the delivery of services to members.

- Increase social media presence, PSAs (knowledge of our role in the public eyes – who are we and what services do we provide).

Objective 3: Increase the services to practitioners.

- More training to emerging leaders. What training can we provide to meet the needs of leaders?

Objective 4: “Services for profit” information for a fee for nonmembers

- Objective met so didn’t focus on it.

Objective 5: Market to attract international members (globalization)

- Develop a dues structure and reduced conference fees for other countries. Continue the work with the International Committee to gather the information to help further the strategic plan.

Added Objective 6: To give more attention to bridging the gap between branches, divisions, and ACA.

Strategic Priority #3: Balancing practice with academia

- The Research and Knowledge Committee and the Center for Counseling Practice, Policy, and Research are two groups identified to carry out some the charges in addition to staff.
- Do a survey to try to identify their needs and to find out some of the practitioners needs and the gaps in literature so those in academia can provide some of the research in that area.
- Create a resource guide that would have the contact at each state (who oversees counselors in each state) and, who in each of the military branches would oversee mental health.
- Divisions may also have resources that can be shared through the Center for Counseling Practice, Policy, and Research.
- Create bonds between those in academia and practice that are doing good results based work, but may not be able to put that into writing to be shared in the research briefs.

Strategic Priority #4: Advocating for the profession

Currently doing:

- Global strategy
- 20/20: Vision for the Future of Counseling
- Webinars
- Center for Counseling Practice, Policy, and Research
- Professional counselors on the ACA Staff
- *Counseling Today* and increasing the distribution

Focus Issues:

- Portability of licensure
- Ensuring Counselor Educations are promoting advocacy with their students
- Clarification of counselor identity
- Efforts of the Center for Counseling Practice, Policy, and Research

Strategic Priority #5: Strengthening the organization

Objective 1: Provide opportunities for members to be involved

- Increasing and exploring the use of technology is a priority. A good avenue to bring in and include practitioners.
- Noted a struggle to maintain accurate email addresses. Improve the accuracy of the leadership database.
- Global reach – sees ourselves as ACA an organization that goes out to other cultures or countries but with the caveat that we absolutely need to be respectful and honor the knowledge base and then what can we add, what we can bring to the table. Finding out what they know first. Potential barrier – how do we translate, translation of electronic media. Do we translate or does the other country translate. Working out some of those details would be important.
- The concern that many people don't vote because they do not know who is running. Provide question and answer sessions, podcasts, conducting a controlled managed campaign by ACA or controlled by ACA. Advertising the essential dates in terms of the election. Need clarity on if someone on the current ballot can run again the following year.
- Growing the emerging leader program.
- After time on Governing Council, we have a responsibility to go out and mentor the next generation of leaders. Does something need to be more structured around this? What are we doing to mentor and the possibility of formalizing it?

Objective 2: Provide resources that will allow staff/leadership to carry out the strategic plan

- This objective was created when resources were scarce. Does this objective need to be reexamined and do we even need this?

Next steps:

- The information from the work groups will be written up and distributed for comments, recommendations, or additions.
- At the next meeting, Members will spend time working in task groups, and the task groups will be intact throughout the year.
- Bring back and update the strategic plan in a year.

School Counselor Task Force

Lynn Linde, Chair of the School Counselor Task Force provided a brief update on the School Counselor Task Force, and the 2012-2013 focus of the task force.

Presentation from CORE

Frank Lane, Executive Director of CORE, Tom Everson, President of the Board, CORE, and Patty Nunez, Vice President of the Board, CORE, presented information and update of CORE and Rehabilitation Counselors.

Presentation from CACREP

Carol Bobby, President and CEO, CACREP and Sylvia Fernandez, Chair CACREP, shared information and provided an update on the CACREP Standards Revision process.

Motions from the ACA Task Force on Crisis Response Planning

It was moved by the ACA Task Force on Crisis Response Planning that: ACA establish a Disaster Mental Health Essential Skills and Competencies Certificate available to those who complete the ACA Disaster Mental Health Essential Skills and Competencies Learning Institute. This certificate would serve as a mechanism to establish a database of qualified counselors who are trained and willing to respond in times of need. Individuals who have completed the ARC Foundations of DMH training and the ACA learning institute in DMH (Disaster Mental Health Essential Skills and Competencies) would be listed in the database if they were interested in being included in ACA's DMH support efforts. The database would be maintained and managed by the ACA Professional Affairs cluster, and would include contact information, licensure status, training, and would be searchable by geographical location.

Amendment to the Motion:

It was moved by P. Francis and seconded by C. Roland to: Replace the words learning institute with training. Motion passed.

Amended Motion:

It was moved by the ACA Task Force on Crisis Response Planning that: ACA establish a Disaster Mental Health Essential Skills and Competencies Certificate available to those who complete the ACA Disaster Mental Health Essential Skills and Competencies Training. This certificate would serve as a mechanism to establish a database of qualified counselors who are trained and willing to respond in times of need. Individuals who have completed the ARC Foundations of DMH training and the ACA training in DMH (Disaster Mental Health Essential Skills and Competencies) would be listed in the database if they were interested in being included in ACA's DMH support efforts. The database would be maintained and managed by the ACA

Professional Affairs cluster, and would include contact information, licensure status, training, and would be searchable by geographical location. Motion passed.

It was moved by the ACA Task Force on Crisis Response Planning that: Staff make available time at the national conference beginning in 2014, for ACA to present a day-long preconference learning institute (LI), designed to provide essential skills to counselors who plan to provide disaster mental health services. This LI would be entitled Disaster Mental Health Essential Skills and Competencies. This offering should be offered at a time when it does not compete with the American Red Cross Foundations of Disaster Mental Health. The curriculum and presenters for the LI will be developed by the taskforce in consultation with the Trauma Interest Network leadership. ACA may periodically review the demand for and benefit from the LI, in determining whether to continue offering it, modify it, or discontinue it.

Amendment to the Motion:

It was moved by C. West-Olatunji and seconded by P. Francis to: Replace preconference learning institute with training. Motion passed.

Amended Motion:

It was moved by the ACA Task Force on Crisis Response Planning that: Staff make available time at the national conference beginning in 2014, for ACA to present a day-long training, designed to provide essential skills to counselors who plan to provide disaster mental health services. This training would be entitled Disaster Mental Health Essential Skills and Competencies. This offering should be offered at a time when it does not compete with the American Red Cross Foundations of Disaster Mental Health. The curriculum and presenters for the training will be developed by the taskforce in consultation with the Traumatology Interest Network leadership. ACA may periodically review the demand for and benefit from the training, in determining whether to continue offering it, modify it, or discontinue it. Motion passed.

Sunset of Committees

There were no Motions requesting the sunset of any of the current Standing Committees, therefore, all the current Standing Committees will continue until the next scheduled review in five years.

Motions from Southern Region

It was moved by Southern Region that: Serving as an ACA Branch President be included in the listing of qualifications needed for eligibility to run for ACA President-Elect. (The requirement that an ACA member must meet two of the qualifications listed would remain unchanged.)

Substitute Motion:

It was moved by K. Duncan and seconded by D. Locke that: A candidate for the position of ACA president must have served a term on Governing Council and meet one of the other requirements (Region Chair, Division President or Branch President).

Separation of the Motion:

It was moved by D. Locke and seconded by R. Kristianson to: Separate the Substitute Motion. Motion passed.

Separated Motions:

It was moved by K. Duncan and seconded by D. Locke that: A candidate for the position of ACA President must have served a term on Governing Council. Motion failed.

It was moved by Kelly Duncan and seconded by Don Locke that: A candidate for the position of ACA President meets one of the three other requirements (Region Chair, Division President, or Branch President). Motion failed.

Substitute Motion:

It was moved by K. Duncan and seconded by D. Locke that: A candidate for the position of ACA President must have served a term on Governing Council and meet one of the other requirements (Region Chair, Division President or Branch President). Motion Failed.

Main Motion:

It was moved by Southern Region that: Serving as an ACA Branch President be included in the listing of qualifications needed for eligibility to run for ACA President-Elect. (The requirement that an ACA member must meet two of the qualifications listed would remain unchanged.) Motion failed.

It was moved by Southern Region that: The structure of the ACA Executive Committee of the ACA Governing Council is expanded from one ACA region representative to include two ACA region representatives. Motion passed and will be referred to the Bylaws Committee.

Compensation Committee

It was moved by the Executive Committee to: Establish a new Standing Committee called the Compensation Committee. Motion passed.

It is moved by C. Rollins and seconded by C. Cashwell that: The Chair of the Compensation Committee would be Pat Schwallie-Giddis. Motion passed.

Policy 201.1

It was moved by D. Locke and seconded by K. Duncan that: The three bullets under Bylaws Proposal, Article II, Section 1g. be added to Policy 201.1 under retired membership. The three bullets are:

- Individuals must be fully retired and not working.
- Individuals who have retired but continue working part time 10 hours or more a week, consulting, teaching or working as a contractor are NOT considered retired.
- Volunteering does not count as “working in the profession” – individuals can volunteer and qualify for retired status; however, ACA members are encouraged to maintain the active Professional/Regular status if the nature of the volunteer work require professional liability insurance.

Motion passed.

Policy 1206.1b

It was moved by moved by K. Duncan and seconded by K. Kenney to: Policy 1206.1b - Delete the last sentence and replace with “at the last Governing Council meeting of the association year, one Division member and one Region member will be elected for one-year terms by the voting membership of the present Governing Council from among Governing Council members who will be serving on Governing Council next year. Motion passed.

Article X, Section 4c

It was moved by P. Francis and seconded by C. Cashwell that: Article X, Section 4c is deleted from ACA Bylaws.

Substitute Motion:

It was moved by R. Kristianson and seconded by K. Fraser to: Change Article X, Section 4, c to meet at least twice per year. Motion passes and will be referred to the Bylaws Committee.

Article II, Section 1f

It was moved by J. Watson and seconded by B. Flamez that: Article II, Section 1, Class of Membership f) be reworded to say "student members shall include persons who are in good standing in a counseling program that is regionally accepted." Motion passed and will be referred to the Bylaws Committee.

Second Governing Council Meeting

It was moved by K. Frazier and seconded by J. Daniels that: The President-elect-elect have a second meeting. Motion withdrawn.

Accreditation Standards - General Professional Counselor Program

It was moved by D. Locke and seconded by P. Schwallie-Giddis that: The President (ACA) send a letter to the President and CEO of CACREP asking that CACREP explore the option of developing accreditation standards for a general professional counselor program that institutions can seek as an option to specialized programs. Motion failed.

Motions of Appreciation

It was moved by P. Schwallie-Giddis and seconded by T. Duffey to: Commend Rich Yep and the ACA public policy staff for their timely, well written letter to Vice President Joe Biden regarding ACA's recommendation for increased mental health services to address school and community violence.

It was moved by D. Locke and seconded by L. Jackson-Cherry that: Governing Council commends President Brad Erford for this outstanding service to Governing Council and ACA for the 2012-2013 year.

Selection of Representatives to Executive Committee, Nominations and Election Committee, and Financial Affairs Committee

Executive Committee:

- Division – Joshua Watson
- Division - Catherine Roland
- Region - Rachel Kristianson
- Member of Underrepresented Group – Joy Whitman

Nominations and Election Committee

- Division - Pat Schwallie-Giddis,
- Region – To be determined

Financial Affairs Committee

- Division – Carolyn Thomas
- Region - Annette Bohannon

Adjournment

It was moved by K. Duncan and seconded by D. Locke to: Adjourn the meeting. Motion passed.-